



London 1st Accounting Services

"It's not where you are... but where you want to be"

Company Accounts Preparation...

Service Description	Price per Item
Annual Accounts	From £400
Quarterly Accounts	From £150
Cessation Accounts	From £400
Corporation tax return & statutory accounts filing	£75

*Prices are shown exclusive of VAT

Company Account preparations Annually or Quarterly – We can help you prepare your accounts quarterly and annually. This includes calculation of corporation tax, VAT and PAYE liabilities. You can then elect whether you require our additional compliance services for ensuring you meet all your statutory responsibilities to HMRC and Companies House.

Preparation of accounts will be done from the records you supply us. The minimum charge applies. If your accounts need ordering or if any further services are required the work will be subject to a further charge.

Records you will need to supply us

In order to prepare your company financial statements and corporation tax return (CT600), we will require the following information:

- Your bank statements for the period.
- Details of all your income during the period above.
- Details of all business expenses incurred during the period above.
- Details of any loans or dividends paid (if available)
- Details of any taxes, returns, NI, VAT or filing fees paid.
- A listing of assets including details of date purchased, and the amount paid.
- Your PAYE reference number
- Your Corporation Tax Reference number
- Your VAT number (If VAT registered)

Additional Accounting Services

London 1st Offers a Wide Range of Services and Solutions to meet your business needs. From Bookkeeping Services, Flexible Online Accounting Solutions or a Full business support service - we aim to offer a service to suit you.

Sole Trader/CIS Accounts and Self-Assessment - We can do returns for CIS, Sole Traders, employees or land and property owners. All you have to do is supply us with the correct records and we will do the rest. If you are not sure what records you should be keeping contact us for a consultation.

Bookkeeping Consultations - We are able to perform a monthly bookkeeping service. Prices will be subject to agreement and the type of software your business utilises.

Online Accounting Solutions

The convenience of accounting software online that will fulfil all your company and sole trader accounting and bookkeeping requirements. You can choose from:

- **Online accounting software usage only**
- **Online accounting software with bookkeeping support services**